



## EDUCATION

- City University of New York, Hunter College, Master of Urban Planning, May 2005
- State University of New York, College of Environmental Science and Forestry, Bachelor of Science in Environmental Forest Biology, May 1999
- State University of New York, University at Buffalo, Major: Biology, August 1995-May 1997

## SKILLS

- Demonstrated competence in community, physical, and environmental planning
- Proven competence in the environmental and biological sciences
- Strong organizational and communication skills
- Proficient in Microsoft Word, Microsoft Excel, Power Point and the World Wide Web, Lotus WordPro, AutoCAD, IMPLAN

## CERTIFICATIONS/AFFILIATIONS

- Member of American Planning Association (APA)
- 40-hour OSHA Training (29 CFR 1910.120)
- 8-hour Annual Refresher (29 CFR 1910.120)
- Auto CAD Training Class
- Remediation System Training Supervisor Training

## PROFESSIONAL EXPERIENCE

### • Senior Planner/Project Manager

Ecological Analysis, Middletown, New York, 2009-present

- Currently supervising the preparation of all documentation required by the State Environmental Quality Review Act (SEQRA) and the National Environmental Protection Act (NEPA) for the Westbourne Estates project. This project, as proposed, would introduce a seasonal and year round development of 331 multifamily units on 92.0 acres within the Woodbourne hamlet of the Town of Fallsburg, New York.

### • Planner/Project Manager

Tim Miller Associates, Inc., Cold Spring, New York, 2005-2009

- Provided professional environmental planning services for private and municipal clients in concentrated areas of land use, environmental and comprehensive planning;
- Managed the preparation of documents required by SEQRA and NEPA including Scoping Outlines, Environmental Assessment Forms (EAF), Draft and Final Environmental Impact Statements and Finding Statements. Provided expert compliance advice to clients;
- Provided senior level project management services including coordinating project teams and internal staff, representing clients at public meetings, providing expert guidance in the regulatory review and approval process;
- Prepared development feasibility studies and land use and zoning assessments;
- Prepared fiscal, socioeconomic, cultural, and land use analyses examining the potential impacts of various proposed land use and development projects and/or zone changes;
- Performed field inspections required to delineate wetlands and prepare habitat and wildlife surveys, including those for threatened and endangered species;
- Conducted Phase I and Phase II Subsurface investigations, which included New York State and municipal file researches.

### • Environmental Scientist/Project Manager/Environmental Field Technician Supervisor

Tyree Organization, LTD., Brookfield, Connecticut, 2000-2005

- Managed 30 some environmental audit sites. Duties included: Scheduling of environmental construction activity, correspondence and scheduling with subcontractors and vendors, invoicing, job cost analyses (using AS400), and preparing AutoCAD drawings;
- Performed hydrogeological assessments and made recommendations regarding proposed remediation methods;
- Responsible for Phase I and Phase II Subsurface investigations, which included State and town file researches, supervision of the subsurface drilling and installation of groundwater monitoring wells and monitoring vapor concentrations;
- Performed field inspections and studies of sites proposed for investigation including topography, sensitive environmental receptors, and exposed geological formations that may have a bearing on the proposed investigation;
- Composed hydrogeological reports that included the evaluation of laboratory and boring data, sampling results and soil and rock profiles;
- Experience as an Environmental Technician maintaining a technical focus with extensive experience in all types of subsurface investigations and characterization for the purpose of remedial system design;

● **PROFESSIONAL EXPERIENCE - continued**

- Supervised site construction involving removal of underground storage tanks and implementing Health and Safety protocols;
- Performed operation and maintenance of remediation systems (bioremediation, dual phase, soil vapor extraction, air sparge);
- Supervised four Environmental Field Technicians and one Senior Remediation Technician including: Managing, scheduling and coordinating their daily activities.